**FIRST ANNIVERSARY ORGANIZING MEETING MINUTES HELD ON 13/06/2023**

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| ITEM | DESCRIPTION | ACTION/ RESOLUTION | RESPONSIBLE PERSON |
| Opening Prayer | led by Rhoida M |  |  |
| Opening remarks | 1. The chairperson committee thanked members for tireless commitment to the group and 100% turn-up for the for the meeting despite of the short notice of the meeting’s invitation. 2. He further highlighted that members suggested to hold the group’s anniversary function/party in July 2023 and Jinja being the Venue for the function though the date was not stated. He asked the committee whether they are still comfortable with the proposed Venue and date. 3. He also requested members to make a proposed budget that will be followed prior to the function. |  |  |
| Reactions from above | * Members suggested to retable the issue of the venue back to the members and the committee proposed to hold the first anniversary in Fort portal for a number of reasons :  1. Fort portal is our foundation/ backbone and therefore we need to remember where we came from. 2. There is a need to inspire and encourage chemequip students who are currently at Chemequip Institute of Health Sciences 3. Jinja seems very far for most of the members and this will incur more additional costs interms of transportation fees and even it will increase the days of stay at the venue due to long journey. 4. Its also predicted that we shall use more money in Jinja compared to other places of choice  * The committee suggested that the budget will be made after others members confirm the Venue where the will be held. * The committee also suggested to have individual contributions towards the activities of the function because our savings are still low and if we are to make the budget depending on only available savings, we shall almost spend the whole savings on that day. |  |  |
| A.O.B | The committee agreed that if anyone has a friend /neighbor /spouse and any other person he /she wants to come along with to bless the function will be allowed on a condition that he/she will cater for that person’s expenditure in terms of user bills |  |  |
| Closing remarks | * An urgent meeting is to be held with the group members to decide on the Venue and date * There shall be a 2nd organizing meeting after the general to make the budget | To be held tomorrow on 14/06/2023 at 7:30 pm, the meeting link will follow the minutes  To be held on 15/06/2023 at 7:30pm  The link to be sent later | Chairperson organizing committee  Chairperson organizing committee |
| Closing prayer | Let by Rhoida M . |  |  |

Compiled by: Ahwera Isaac